

Facilities Management

Responsible University Office:

Facilities Management and Support Services

Contact Information for this office:

903-886-5761

<http://www.tamuc.edu/facultyStaffServices/facilitiesManagementSupportServices/default.aspx>

Facilities Management and Support Services, managed by SSC through a contract with the Texas A&M University System, provides maintenance services to educational and administrative buildings on the Texas A&M University-Commerce campus. Some of their services include building maintenance, grounds maintenance, plumbing and electrical service, preventive maintenance, and routine housekeeping services. Facilities Management also handles the issuance of keys through [Key Control](#) for classrooms, individual buildings, laboratory facilities, and offices.

Faculty members with requests for work (painting, carpentry, electrical, etc.) should submit requests via email to mark.glover@sscscserv.com or 903-886-3244 and he will enter a work order. In most cases, department head approval is not needed for these requests. Faculty members with key requests will need prior approval from their department head.